

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2016
for
City of Durham Trust (The)

Pullan Barnes
Chartered Accountants
49 Front Street
Framwellgate Moor
Durham
Co. Durham
DH1 5BL

City of Durham Trust (The)

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for the Year Ended 31 December 2016

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Approval Copy

City of Durham Trust (The)

Report of the Trustees
for the Year Ended 31 December 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Trust conserves, and encourages appreciation of, the environment of the historic City of Durham and its surroundings.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In March 2016 the Trust received a donation of £1,976.89, the remaining assets of the "Save our City" fund that had been created to campaign for the protection of the City of Durham Green Belt. This donation was made on the basis that it should be used for equivalent purposes and that funds from this source should be expended in consultation with the Friends of the Durham Green Belt. Trustees agreed to this restriction and that the donation should be applied to support and inform activities relating to the forthcoming County Durham Plan on issues which were likely to impact significantly on the future of the Green Belt and the City's setting within it.

Fundraising activities

A full account of the Trust's work is given in its seventy fifth Annual Report

FINANCIAL REVIEW

Investment policy and objectives

Under the Memorandum and Articles of Association the charity has the powers to make any investment that the trustees see fit.

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, sufficient to cover for approximately one year the management and administration and support costs. The free reserves currently stand at £11,132 (2015 - £12,247) which more than meets the criteria laid down by the Trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Any member of the Trust is eligible to stand for election at the AGM. Trustees may co-opt a member between annual meetings, but election must be confirmed at the next AGM. One third of Trustees retire in rotation each year, but are eligible for re-election. The number of Trustees shall not be fewer than eight, nor more than 20.

Induction and training of new trustees

Prospective Trustees are expected to attend the monthly meetings to observe the workings of Trustees. Specific mentoring of new Trustees is only necessary for officer posts, where the outgoing advises the incoming. Trustees are appointed because they have particular skills or professional expertise to contribute.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

00377108 (England and Wales)

Registered Charity number

502132

Registered office

Blackett Hart & Pratt LLP
Aire House
Mandale Business park
Durham
Co. Durham
DH1 1TH

City of Durham Trust (The)

Report of the Trustees
for the Year Ended 31 December 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Mr R J Cornwell	Chair	
Dr D C D Pocock	Secretary	
Mrs J A Gill		- resigned 11.5.16
Mrs J E Hepple		- resigned 11.5.16
Mr D H Jones		
Mr P J F Beard		
Mr C Jubb		
Prof T J A Clark		
Dr M Reed	Treasurer	
Mr R Hird		
Mr M E Phillips		
Mrs E A Brown		
Mr J Ashby		- appointed 11.5.16
Mr J Lowe		- appointed 12.12.16
Prof B Ravelhofer		- appointed 11.5.16

Company Secretary

Dr D C D Pocock

Independent examiner

Miss Yasmin Bari
FCA
Pullan Barnes
Chartered Accountants
49 Front Street
Framwellgate Moor
Durham
Co. Durham
DH1 5BL

PRINCIPAL ACTIVITIES

The principal activity of the charitable company is to encourage appreciation and to further the conservation of the environment.

PUBLIC BENEFIT DISCLOSURE

Public Benefit Disclosure

The Trustees consider that the past and future planned activities of the City of Durham Trust comply with the aims of the charity and are carried out for the public benefit.

Approved by order of the board of trustees on 17 February 2017 and signed on its behalf by:

Mr R J Cornwell - Trustee

**Independent Examiner's Report to the Trustees of
City of Durham Trust (The)**

I report on the accounts for the year ended 31 December 2016 set out on pages four to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Miss Yasmin Bari
FCA
Pullan Barnes
Chartered Accountants
49 Front Street
Framwellgate Moor
Durham
Co. Durham
DH1 5BL

4 May 2017

City of Durham Trust (The)

**Statement of Financial Activities
for the Year Ended 31 December 2016**

	Notes	Unrestricted fund £	Restricted funds £	31.12.16 Total funds £	31.12.15 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	3,890	1,977	5,867	8,462
Other trading activities	3	1,713	-	1,713	1,936
Investment income	4	97	-	97	150
Total		<u>5,700</u>	<u>1,977</u>	<u>7,677</u>	<u>10,548</u>
EXPENDITURE ON					
Raising funds	5	37	-	37	4,194
Charitable activities	6				
Environmental conservation and appreciation		6,565	-	6,565	3,998
Other		213	-	213	199
Total		<u>6,815</u>	<u>-</u>	<u>6,815</u>	<u>8,391</u>
NET INCOME/(EXPENDITURE)		<u>(1,115)</u>	<u>1,977</u>	<u>862</u>	<u>2,157</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>12,247</u>	<u>-</u>	<u>12,247</u>	<u>10,090</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>11,132</u></u>	<u><u>1,977</u></u>	<u><u>13,109</u></u>	<u><u>12,247</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

City of Durham Trust (The)

**Balance Sheet
At 31 December 2016**

	Notes	Unrestricted fund £	Restricted funds £	31.12.16 Total funds £	31.12.15 Total funds £
CURRENT ASSETS					
Debtors	11	1,380	-	1,380	930
Cash at bank		9,952	1,977	11,929	11,517
		<u>11,332</u>	<u>1,977</u>	<u>13,309</u>	<u>12,447</u>
CREDITORS					
Amounts falling due within one year	12	(200)	-	(200)	(200)
		<u>11,132</u>	<u>1,977</u>	<u>13,109</u>	<u>12,247</u>
NET CURRENT ASSETS					
		<u>11,132</u>	<u>1,977</u>	<u>13,109</u>	<u>12,247</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>11,132</u>	<u>1,977</u>	<u>13,109</u>	<u>12,247</u>
NET ASSETS					
		<u>11,132</u>	<u>1,977</u>	<u>13,109</u>	<u>12,247</u>
FUNDS					
Unrestricted funds:	13				
General fund				11,132	12,247
Restricted funds:					
Green Belt fund				1,977	-
				<u>13,109</u>	<u>12,247</u>
TOTAL FUNDS					
				<u>13,109</u>	<u>12,247</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on 17 February 2017 and were signed on its behalf by:

Mr R J Cornwell -Trustee

City of Durham Trust (The)

**Notes to the Financial Statements
for the Year Ended 31 December 2016**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.12.16	31.12.15
	£	£
Donations	1,977	5,300
Gift aid	450	450
Subscriptions	3,440	2,712
	<u>5,867</u>	<u>8,462</u>

3. OTHER TRADING ACTIVITIES

	31.12.16	31.12.15
	£	£
Bonomi	6	2
Visions	-	3
Christmas cards	99	320
Durham in Paintings	279	16
Unallocated sales	55	39
Unmaking of the Market Place	-	3
Durham Cathedral Architecture	1,171	1,489
Durham in Poetry	98	64
Trust Awards	5	-
	<u>1,713</u>	<u>1,936</u>

City of Durham Trust (The)

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2016**

4. INVESTMENT INCOME

	31.12.16	31.12.15
	£	£
CAF account interest	1	1
Virgin account interest	96	149
	<u>97</u>	<u>150</u>

5. RAISING FUNDS

Other trading activities

	31.12.16	31.12.15
	£	£
Purchases	-	3,761
Price lists	37	48
Christmas cards	-	383
Sales commissions	-	2
	<u>37</u>	<u>4,194</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Grant funding of activities (See note 7)	Support costs (See note 8)	Totals
	£	£	£	£
Environmental conservation and appreciation	5,438	196	931	6,565
	<u>5,438</u>	<u>196</u>	<u>931</u>	<u>6,565</u>

7. GRANTS PAYABLE

	31.12.16	31.12.15
	£	£
Environmental conservation and appreciation	196	196
	<u>196</u>	<u>196</u>

The total grants paid to institutions during the year was as follows:

	31.12.16	31.12.15
	£	£
Bow Trust	80	50
Civic Trust (North East)	10	10
Friends of Durham Cathedral	20	20
CPRE	36	36
Alington House	50	30
Beautiful Durham	-	50
	<u>196</u>	<u>196</u>

8. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Other resources expended	-	213	213
Environmental conservation and appreciation	931	-	931
	<u>931</u>	<u>213</u>	<u>1,144</u>

City of Durham Trust (The)

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2016**

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2016 nor for the year ended 31 December 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2016 nor for the year ended 31 December 2015.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	8,462	-	8,462
Other trading activities	1,936	-	1,936
Investment income	150	-	150
Total	<u>10,548</u>	<u>-</u>	<u>10,548</u>
EXPENDITURE ON			
Raising funds	4,194	-	4,194
Charitable activities			
Environmental conservation and appreciation	3,998	-	3,998
Other	199	-	199
Total	<u>8,391</u>	<u>-</u>	<u>8,391</u>
NET INCOME/(EXPENDITURE)	<u>2,157</u>	<u>-</u>	<u>2,157</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	10,090	-	10,090
TOTAL FUNDS CARRIED FORWARD	<u><u>12,247</u></u>	<u><u>-</u></u>	<u><u>12,247</u></u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.16 £	31.12.15 £
Trade debtors	<u>1,380</u>	<u>930</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.16 £	31.12.15 £
Trade creditors	<u>200</u>	<u>200</u>

City of Durham Trust (The)

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2016**

13. MOVEMENT IN FUNDS

	At 1.1.16 £	Net movement in funds £	At 31.12.16 £
Unrestricted funds			
General fund	12,247	(1,115)	11,132
Restricted funds			
Green Belt fund	-	1,977	1,977
TOTAL FUNDS	<u>12,247</u>	<u>862</u>	<u>13,109</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	5,700	(6,815)	(1,115)
Restricted funds			
Green Belt fund	1,977	-	1,977
TOTAL FUNDS	<u>7,677</u>	<u>(6,815)</u>	<u>862</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2016.

City of Durham Trust (The)

Detailed Statement of Financial Activities
for the Year Ended 31 December 2016

	31.12.16	31.12.15
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,977	5,300
Gift aid	450	450
Subscriptions	3,440	2,712
	<hr/>	<hr/>
	5,867	8,462
Other trading activities		
Bonomi	6	2
Visions	-	3
Christmas cards	99	320
Durham in Paintings	279	16
Unallocated sales	55	39
Unmaking of the Market Place	-	3
Durham Cathedral Architecture	1,171	1,489
Durham in Poetry	98	64
Trust Awards	5	-
	<hr/>	<hr/>
	1,713	1,936
Investment income		
CAF account interest	1	1
Virgin account interest	96	149
	<hr/>	<hr/>
	97	150
	<hr/>	<hr/>
Total incoming resources	7,677	10,548
EXPENDITURE		
Other trading activities		
Fundraising trading costs	-	3,761
Price lists	37	48
Christmas cards	-	383
Sales commissions	-	2
	<hr/>	<hr/>
	37	4,194
Charitable activities		
Insurance	341	282
County Durham Plan	3,600	895
Plaques for annual award	200	400
Postage, stationery and secretarial	1,297	957
Subscriptions	196	196
	<hr/>	<hr/>
	5,634	2,730
Support costs		
Management		
Meeting expenses	675	642
Development committee agendas, bulletins, etc.	256	626
	<hr/>	<hr/>
	931	1,268

This page does not form part of the statutory financial statements

City of Durham Trust (The)

Detailed Statement of Financial Activities
for the Year Ended 31 December 2016

	31.12.16	31.12.15
	£	£
Governance costs		
Accountancy and legal fees	200	186
Filing Fee	13	13
	<u>213</u>	<u>199</u>
Total resources expended	6,815	8,391
	<u> </u>	<u> </u>
Net income	862	2,157
	<u> </u>	<u> </u>

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